



Announcement

National Institute of Development Administration
Application for Admission to Master of Arts Program
in Communication Arts and Innovation (English Coursework)
Special Program (Weekend Program)
Semester 2, Academic Year 2017

National Institute of Development Administration (NIDA) is accepting applications for the Master of Arts Program in Communication Arts and Innovation (English Coursework) Special Program (Weekend Program) for semester 2, academic year 2017.

1. Qualifications of Applicants

- 1.1 Applicants must hold a Bachelor's Degree in any field from an accredited academic institution either in Thailand or another country.

If an applicant has graduated from a university in another country, the applicant must obtain a *Letter of Confirmation on Standard Curriculum for Bachelor's Degree* from the Commission on Higher Education, Ministry of Education. This letter can be obtained by submitting a request along with a copy of a complete transcript directly to the Bureau of Standards and Evaluation at the Commission on Higher Education, Ministry of Education.

- 1.2 Applicants must be proficient in communicating in English throughout the program. English language proficiency must be attested through official TOEFL or IELTS test scores of at least 550 or 6 respectively. TOEFL/IELTS test scores must not be older than 2 years at the time of application. Alternatively test results of NIDA internal language proficiency tests, organized by the Graduate School of Language and Communication, are also accepted (please contact Khun Phanuwat Phumisart at (66) 2727 3147, phanuw.p@nida.ac.th for further information).

Exceptions from the need to provide English language proficiency scores are granted only for native English speakers, or applicants that have obtained their bachelor's degree from international academic institutions where English was the medium of instruction and study. Proper proof is required.

1.3 Applicants must have at least one year work experience as of January 6, 2018.

1.4 Applicants must be able to devote sufficient time to their studies and research as required by the syllabus.

NIDA reserves the right to examine documents and qualifications of an applicant at any time. If it is found that an applicant does not meet the required qualifications, and acceptance has already been given, the announcement of acceptance shall be cancelled.

The Institute may not offer any of the programs of study as specified in the curriculums in any given semester depending on the number of enrollees and may therefore resume the program in a subsequent semester.

The Institute reserves the right to make adjustments relating to the admission schedule, tuition fees, and programs of study without prior notice.

Note: The program holds the right to move applicants to the next semester if the number of qualified applicants is below 10 persons.

2. Selection Process

2.1 Writing Examination and Interview

Applicants will be considered according to the following criteria:

- Concept, attitude and vision relating to Communication Arts and Innovation
- Educational background, work experience, and current job responsibilities
- Intelligence and logical thinking
- Personality
- Future career opportunities.

3. Applying at the Institute / Downloading from Website

3.1 Application forms can be obtained by contacting the NIDA Educational Service Division, 3th Floor, Prince Naradhip Bongsprabandha Building or Graduate School of Communication Arts and Management Innovation, 18th Floor, Navamindrathiraj Building, Seri Thai Road, Bangkok District, Bangkok, now until November 3, 2017. (working hours : Monday to Friday 8.30 a.m. - 4.30 p.m.)

3.2 The application form can also be downloaded from the NIDA website: <http://gscm.nida.ac.th> To download:

- i) Access NIDA's website and click on title "Application form".
- ii) Print out the form using white A4 paper only. Do not change the contents. If any changes are made the application will be cancelled.
- iii) Fill out the form clearly and completely.

4. Application Process

Applying in Person. Application can be made in person at Educational Service Division, 3th Floor, Prince Naradhip Bongsprabandha Building now until October 31, 2017 between 8.30 hrs. – 12.00 hrs. and 13.00 hrs. – 16.30 hrs. (except government holidays) and between November 1 – 3, 2017 between 8.30 hrs. – 12.00 hrs. and 13.00 hrs. – 19.30 hrs.

5. Required Documents and Application Fees

- 5.1 Application Form (free).
- 5.2 Writing Examination and Interview Fee 2,000 baht
- 5.3 TOEFL or IELTS test scores .
- 5.4 Applicants must have at least one year work experience.
- 5.5 One copy of an official transcript of undergraduate studies.

Note: Letters of Confirmation from the University Council should be submitted before the closing date of the application. Only applicants who have been approved by the University Council will be accepted for the examination.

- 5.6 Applicants with a diploma must submit a copy of official transcript of the diploma (in addition to a copy of official transcript of the bachelor's degree as mentioned in 5.5)
- 5.7 Verification of Employment Recommendation Letter.
- 5.8 Education Certificate of the Bureau of Standards and Evaluation at the Commission on Higher Education. Applicants who graduate from a foreign country should contact the Bureau of Standards and Evaluation at the Commission on Higher Education, Ministry of Education.
- 5.9 Verification of undergraduate study completion from your institute (for foreign graduates only).

This must be sent directly to:

Educational Service Division,
National Institute of Development Administration,
118 Seri Thai Road, Klong Chan, Bangkok,
Bangkok 10240 Thailand.
Fax: (662) 377-7477; E-mail: eduserv@nida.ac.th

Note: Applicants must submit all required documents before the interview date or before the first day of classes; otherwise, the application will be considered as incomplete and the application will be void.

- 5.10 Two 1-inch photos taken not more than six months prior to application date.
- 5.11 One copy of Identification Card.
- 5.12 Evidence of any change of name (if applicable).

6. Announcement of Applicants Eligible for Writing Examination and Interview

NIDA will announce the list of applicants for the writing examination and interview on November 8, 2017. The list will also be posted on the website <http://gscm.nida.ac.th>

7. Date for Writing Examination and Interview

The Writing Examination will be administered on November 11, 2017.

The Interview Examination will be administered on November 25-26, 2017.

8. Writing Examination and Interview Examination Results

NIDA will announce a list of applicants who have passed the Writing Examination and Interview on December 4, 2017. The list will also be posted on the website <http://gscm.nida.ac.th>

9. Documents for Registering as a Student

Applicants who have been accepted must obtain all documents required for registration at 4th Floor, Prince Naradhip Bongsprabandha Building, on December 6 – 12, 2017 between 8.30 hrs. – 12.00 hrs. and 13.00 hrs. – 19.30 hrs. (except government holidays) Applicants who fail to obtain all of the required documents will not be admitted to the program.

10. Study Registration

Registration will be held on December 6 – 13, 2017. The applicants must pay the registration fee by the dates specified above.

11. Commencement Date for Study

Classes will commence on January 6, 2018.

12. Inquiries

For more information, please contact Graduate School of Communication Arts and Management Innovation Tel. (66) 2727 3764, (66)9 0678 4690

Date of announcement : August 3 , 2017



(Associate Professor Dr. Rawewan Auepanwiriyaikul)

Vice President for Academic Affairs